

**Colbert Elementary Museum Magnet
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020**

Mission Statement

At Colbert Elementary Museum Magnet, our parental involvement mission is to educate parents on the importance of having a strong relationship between teachers, parents, students and administration to ensure a quality education.

Engagement of Parents and Families

Colbert Elementary Museum Magnet will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Colbert Elementary Magnet School will involve parents in our Title I programs by inviting them into our School Advisory Council (SAC), Academic Family Nights, Museum Magnet Exhibitions and additional parent workshops that will assist parents in helping their children.

Coordination and Integration

Colbert Elementary Museum Magnet will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Head Start Parent Meetings	Teams sends home advance notice of monthly meetings
2	Annual Title I Public Meeting	The annual parent meeting is advertised to parents via Parent Link and flyers. It is held during our Open House.

3	Academic Family Nights/Student Performances	Parent Link is utilized and invitations are sent home with students. Materials prepared by staff for subject specific presentations.
4.	Museum Exhibitions	Parent Link is utilized and invitations are sent home with students.
5.	Engineering is Elementary Showcases	Parent Link is utilized and invitations are sent home with students.
6.	Parent Conferences	Teachers will share information and provide resources for parents to help students at home.

Annual Parent Meeting

Colbert Elementary Museum Magnet will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Announcements-Marquee, Parent Link and Website	Administration	July - September 2019	Sign-in Sheets
2	Develop Agenda	Title I Liaison Administration	July - September 2019	Agenda and Sign-in Sheets
3	Plan Classroom Presentations	Teachers Support Staff	August-September 2019	Presentation
4	Annual Parent Meeting	Administration and Staff	August - September 2019	Sign-in Sheets

Flexible Parent Meetings

Colbert Elementary Museum Magnet will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

During Academic Family Nights, SAC Meetings, and other Parent Workshops Colbert Elementary Museum Magnet will provide children care and light refreshments for students in order to increase parental participation. Colbert Elementary Museum Magnet will also hold parent meetings alternating between the afternoon and evenings to accommodate working parents.

Building Capacity

Colbert Elementary Museum Magnet will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Meet and Greet	Administration and Staff	Introduce students and parents to teachers	August 2019	Sign-in Sheets	https://www.projectappleseed.org Four Myths of Parental Involvement
Open House	Administration and Staff	Present curriculum and share grade level expectations.	August - September 2019	Flyer Agenda Sign-in Sheets	https://www.projectappleseed.org Realistic Parent Expectations Boost Student Achievement
Museum Exhibition Nights	Administration and Staff	Parents will see how curriculum is integrated over units of study.	October February May	Sign-in Sheets	https://www.nsta.org/parents/ Preparing Students for a Lifetime of Success
Parent Conferences	Teachers	Teachers will share information and provide resources for parents to help students at home.	Ongoing	Parent Conference Forms	https://www.projectappleseed.org Getting the Most Out of a Parent/Teacher Conferences

Academic Nights	Administration Curriculum Coaches Teachers	Parents will be provided with grade specific materials that will enable them to work at home with their students.	October January	Flyer Agenda Sign-in Sheets	http://www.nea.org/# Ways Parents Can Help With Reading and Math
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Staff Training

Colbert Elementary Museum Magnet will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Response to Intervention (RtI) and the Evaluation Process	RtI Coordinator and the ESE Specialist	To assist parents with better understanding the RtI and evaluation process.	Quarterly	Parent attendance at RtI and evaluation meetings	http://www.rtinetwork.org/ Why Adopt an RtI Model?
Parent Success Academy	Administration Instructional Coaches Teachers	To provide parents with effective strategies to strengthen students' academic skills.	Quarterly	Improvement of student achievement scores.	www.nea.org Four Tips to Help Your Child Succeed at School
Managing Social Emotional Needs of Children	Guidance Social Worker	To provide parents techniques and strategies to manage children social emotional needs.	Quarterly	Decrease in student behavior concerns in school and home.	https://www.projectappleseed.org/ How Mentors Can Help Students Thrive

Other Activities

Colbert Elementary Museum Magnet will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Museum Exhibition Nights - student docents will present class and grade level projects developed during quarterly course of study. These events will be held in tandem with student performances showcasing the arts, and will include but not limited to multi-cultural, technology and science focus.

Communication

Colbert Elementary Museum Magnet will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Colbert Elementary Museum Magnet will provide all pertinent information to the parents of our students through Parent Link, via our website, our school marquee, and flyers. Also, information will be available in our front office

Accessibility

Colbert Elementary Museum Magnet will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of

migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Colbert Elementary Museum Magnet will provide full opportunities for participation in activities for all parents by sending out Parent Links in their native language, and by utilizing our bilingual staff members who are versed in their native language. In addition, flyers and letters will be sent in their native languages when available from the district and/or when possible to have them translated into other languages for non-English speakers.

School-Parent Compact

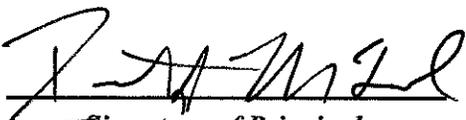
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 05/14/19 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.


Signature of Principal

5/14/19
Date


SAC Chairperson

5/16/19
Date